

Undergraduate Student Government Budget Descriptions 2020-2021 Academic Year | Quarter 1

Academic Affairs

Line #3: Miscellaneous Funds
Contact: Sridhar Uppalapati.7
Budgeted for in the Past? Yes, in Q4 of 2019-2020
Description: Miscellaneous funds to cover any unforeseen expenses that occur during the quarter.
Total Budgeted: \$300
Funding Source: Coke Endowment Fund (COKE)

Allocations Committee

Line #4: Student Organization Funding
Type of Proposal: Funding / Grant
Contact: Andy Klemm.21
Budgeted for in the Past? Yes, every quarter
Description: Allocations funding is intended to serve as a financial resource for all student organizations at Ohio State. During the academic school year, student organizations are encouraged to apply for USG's Allocation Fund for up to \$1,500 per semester. The funding decisions are made by the Allocations committee comprised of senators from the General Assembly.
Total Budget: \$15,000
Funding Source: Student Activity Fee (SAF)

Black Caucus

Line #5: Back to School Bash
Type of Proposal: Event
Date of Event: 9/5/2020
Contacts: Ose Arheghan.1 and Christian Wynn.144
Budgeted for in the Past? Yes, in Q1 of 2019-2020 (D&I Committee)
Description: An informal, intimate student involvement fair in the Ohio Union Performance Hall to connect students to cultural, minority, and affinity organizations they may have heard about the first few weeks of school but didn't get the chance to connect with during the whirlwind of welcome week. This will be the second annual Back to School Bash. Free food and drinks will be provided with vegetarian and vegan options available
Cost Breakdown: (This is ½ of the event. Costs are split with D&I Committee)
Room Reservation - \$1,000 (Ohio Union Performance Hall)
University Catering - \$500 (Drinks and light snacks)
Total Budget: \$1,500
Funding Source: Student Activity Fee (SAF)

Line #6: Internal Bonding (Black Amazing Race)

Type of Proposal: Event

Date of Event: TBD

Contact: Amanyapa Paige.73

Budgeted for in the Past? No

Description: The Black Amazing Race is designed to be a team-building activity for Black Caucus members to begin the process of building community and harmony.

Cost Breakdown:

Food / Catering - \$250 (25 \$10 meal vouchers or pizza and snacks for 35)

Supplies - \$50

Total Budget: \$300

Funding Source: Coke Endowment Fund (COKE)

Line #7: Black Caucus Policy Forums

Type of Proposal: Event

Date of Event: TBD

Contact: Elizabeth Patterson.1043

Budgeted for in the Past? No

Description: An initial forum that determines the issues that Black communities are concerned with and want dealt with. This will be more like a discussion including asking various questions and prompts and compiling the answers. There will also be follow up forum that will cover a different topic. It may involve workshopping with people in the community on solutions they would like to see. Giving attendees the opportunity to be involved in giving ideas to be relayed to those writing policies.

Cost Breakdown: (For 2 forums)

University Catering - \$300 (Drinks, Light snacks, and desserts for 50)

Total Budget: \$300 (\$150 each forum)

Funding Source: Student Activity Fee (SAF)

Line #8: Black Caucus Promotion

Type of Proposal: Item(s)

Contact: Ose Arheghan.1

Budgeted for in the Past? No

Description: To order promotional materials (water bottles) with the Black Caucus logo to distribute at fall events like the ODI Family Affair and the D&I Committee and Black Caucus Back to School Bash. To promote the Black Caucus and drum up interest and support both for fall recruitment and also future community collaborations.

Cost Breakdown:

Water Bottles - \$550 (100 units from Custom Ink)

Total Budget: \$550

Funding Source: Coke Endowment Fund (COKE)

Line #9: Black Caucus Mentorship Program Information Session

Type of Proposal: Event

Date of Event: TBD

Contact: Taylor Hill.2192

Budgeted for in the Past? No

Description: The first event is going to be around two hours in total the first half talking to the first and second years about the program and seeing interest and the second half talking to the third and fourth years to get vital information like major, interest and career goals so the team and we can successfully pair people.

Cost Breakdown:

University Catering - \$150 (Drinks and light snacks)

Total Budget: \$150

Funding Source: Coke Endowment Fund (COKE)

Line #10: Black Caucus Mentorship Kickoff Event

Type of Proposal: Event

Date of Event: TBD

Contact: Taylor Hill.2192

Budgeted for in the Past? No

Description: This kickoff will include introducing mentors to mentees, small socializing activities, and then an in-depth layout of how the rest of the year/program will go.

Cost Breakdown:

University Catering - \$200 (Drinks and pizza)

Total Budget: \$200

Funding Source: Coke Endowment Fund (COKE)

Line #11: Black Buckeyes Compete Sessions - Crash Course on Competitive Fellowships and Scholarships

Type of Proposal: Event

Date of Event: TBD

Contact: Keji Latio.3

Budgeted for in the Past? No

Description: In these sessions, students will learn from staff from the Honors and Scholars office, Black faculty, and past Black OSU winners of competitive fellowships (Gilman, Fulbright, Critical Language, etc.) on what opportunities are available through the Undergraduate Fellowship Office and how to prepare for their applications.

Cost Breakdown: (For 2 sessions)

University Catering - \$300 (Cookies, drinks, and light snacks for 50)

Total Budget: \$300 (\$150 each session)

Funding Source: Student Activity Fee (SAF)

Line #12: Executive Board Merchandise

Type of Proposal: Items for USG

Contact: Ose Arheghan.1

Budgeted for in the Past? No

Description: As the Black Caucus, student leaders will often be the face of USG at events and programming for Black student orgs on campus. The executive team needs to be readily identifiable in large groups.

Cost Breakdown:

Sweatshirts - \$350 (\$55 plus shipping and tax for 6 sweatshirts)

Total Budget: \$350

Funding Source: Coke Endowment Fund (COKE)

Line #13: Miscellaneous Funds

Contact: Ose Arheghan.1

Budgeted for in the Past? Yes, in Q4 of 2019-2020

Description: Miscellaneous funds to cover any unforeseen expenses that occur during the quarter.

Total Budgeted: \$250

Funding Source: Coke Endowment Fund (COKE)

Community Relations

Line #14: Student Leadership Networking Night

Type of Proposal: Event

Date of Event: TBD

Contact: Hannah Wright.2162 and Miriam Aggrey.6

Budgeted for in the Past? Yes, in Q2 of 2019-2020

Description: An opportunity for student organizations to network both with USG and with each other to create possible avenues for funding, collaboration, etc. Planning for a hopefully more social distance friendly version of this event in the early weeks of the semester.

Cost Breakdown:

Name Tags - \$25

Food and Drinks - \$150

Backup Funds - \$100 (For unforeseen expenses)

Total Budget: \$275

Funding Source: Student Activity Fee (SAF)

Line #15: September Forum- "School's Back, Covid's Whack"

Type of Proposal: Event

Date of Event: TBD

Contact: Hannah Wright.2162 and Suzan Mchao.1

Budgeted for in the Past? Yes, in Q4 of 2019-2020

Description: These funds are for Community Relations' monthly forum. There will be food at this forum (provided we can do so with COVID restrictions) and intending to draw in any undergraduate students in order to check in with them about how they are transitioning back to campus as COVID continues. Hoping to engage with around 50 people.

Cost Breakdown:

Food and Drink - \$250 (Pizza and drinks for 50 people)

Giveaways - \$100 (Gift cards, portable charger)

Backup Funds - \$100 (For unforeseen expenses)

Total Budget: \$450

Funding Source: Student Activity Fee (SAF)

Line #16: Miscellaneous Funds

Contact: Hannah Wright.2162

Budgeted for in the Past? Yes, in Q4 of 2019-2020

Description: Miscellaneous funds to cover any unforeseen expenses that occur during the quarter.

Total Budgeted: \$500

Funding Source: Coke Endowment Fund (COKE)

Diversity and Inclusion

Line #17: Promotion of "Embrace the Difference" Social Media

Type of Proposal: Project

Contact: Zarah Fulay.6

Budgeted for in the Past? No

Description: Funding to expand the Embrace the Difference Social Media platforms through advertising such as posters, stickers, and other promotional items.

Cost Breakdown:

Marketing Materials - \$100 (Posters, stickers, etc.)

Total Budget: \$100

Funding Source: Student Activity Fee (SAF)

Line #18: Back to School Bash

Type of Proposal: Event

Date of Event: 9/5/2020

Contacts: Christian Wynn.144 and Ose Arheghan.1

Budgeted for in the Past? Yes, in Q1 of 2019-2020

Description: An informal, intimate student involvement fair in the Ohio Union Performance Hall to connect students to cultural, minority, and affinity organizations they may have heard about the first few weeks of school but didn't get the chance to connect with during the whirlwind of welcome week. This will be the second annual Back to School Bash. Free food and drinks will be provided with vegetarian and vegan options available

Cost Breakdown: (This is ½ of the event. Costs are split with Black Caucus)

Room Reservation - \$1,000 (Ohio Union Performance Hall)

University Catering - \$500 (Drinks and light snacks)

Total Budget: \$1,500

Funding Source: Student Activity Fee (SAF)

Line #19: Civil Conversation: The Conversation You Have Been Avoiding

Type of Proposal: Event

Date of Event: TBD

Contacts: Zarah Fulay.6

Budgeted for in the Past? Yes, in Q3 of 2019-2020

Description: This event will be a dialogue between Israeli and Palestinian students to create an understanding between the two sides and educate students in attendance to the issues in the region. This event will be a collaboration between Israeli and Palestinian student groups.

Cost Breakdown:

Room Reservation - \$300 (US Bank Theatre)

Refreshments and Snacks - \$300

Total Budget: \$600

Funding Source: Student Activity Fee (SAF)

Line #20: Social Sip / Ask Me

Type of Proposal: Event

Date of Event: TBD

Contacts: Zarah Fulay.6

Budgeted for in the Past? Yes, in Q3 of 2019-2020

Description: Social Sip/Ask Me will be an event that offers free coffee or hot chocolate for people who would like to sit down and talk about diversity. Social Sip/Ask Me will be an interactive event at the West Plaza of the Union to promote intercultural conversation. Inspired by New York Times, we will have our student volunteers from diverse backgrounds to self-identify an identity they want to talk about with other buckeye students and have students to ask them questions and conduct dialogue about their identities and themselves

Cost Breakdown:

Promotional Items - \$100

Refreshments - \$300

Total Budget: \$400

Funding Source: Student Activity Fee (SAF)

Line #21: D&I Family Cookout

Type of Proposal: Event

Date of Event: TBD

Contacts: Christian Wynn.144
Budgeted for in the Past? No
Description: Back to school event for Diversity and Inclusion USG committee members to socialize and express their culture and identity through food.
Cost Breakdown:
Prizes - \$100 (4 \$25 gift cards to Cielo Café)
Food and Refreshments - \$500
Total Budget: \$600
Funding Source: Coke Endowment Fund (COKE)

Line #22: Miscellaneous Funds
Contact: Christian Wynn.144
Budgeted for in the Past? Yes, in Q4 of 2019-2020
Description: Miscellaneous funds to cover any unforeseen expenses that occur during the quarter.
Total Budgeted: \$200
Funding Source: Coke Endowment Fund (COKE)

General Assembly

Line #23: Constituency Event Funds
Type of Proposal: Funding
Contacts: Nathan Rush.294
Budgeted for in the Past? Yes, Q3 of 2019-2020
Description: Each senator in the General Assembly is able to use up to \$200 during the term of the 53rd General Assembly for constituency events that engage with the students they represent.
Total Budget: \$2,000
Funding Source: Student Activity Fee (SAF)

Government Relations

Line #24: Voting 101 Workshop
Type of Proposal: Event
Date of Event: TBD
Contacts: Mitchell Pinsky.23 and Destiny Brown.6641
Budgeted for in the Past? No
Description: This workshop will serve as an event in which students can learn about everything related to voting. Given that this is an election year, it is critical that every student is empowered to make their voice heard through the power of the vote.
Cost Breakdown:
University Catering - \$500 (Snacks for 50-100 people)
Room Reservation - \$300
Promotional Materials - \$200
Total Budget: \$1,000
Funding Source: Student Activity Fee (SAF)

Line #25: Reg in the Res
Type of Proposal: Project
Date of Event: 9/21/2020
Contacts: Mitchell Pinsky.23 and Destiny Brown.6641

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: This annual project, which will run for 2 weeks, will be dedicated to registering students in residence halls to vote in an effort to increase civic engagement at OSU.

Cost Breakdown:

Stamps - \$600 (For absentee ballots)

Envelopes - \$600

Backup Funds - \$400 (For unforeseen expenses)

Total Budget: \$1,600

Funding Source: Student Activity Fee (SAF)

Line #26: Miscellaneous Funds

Contact: Destiny Brown.6641

Budgeted for in the Past? Yes, in Q4 of 2019-2020

Description: Miscellaneous funds to cover any unforeseen expenses that occur during the quarter.

Total Budgeted: \$500

Funding Source: Coke Endowment Fund (COKE)

Health and Safety

Line #27: Safety Alarms for Off-Campus Students

Type of Proposal: Project

Date of Event: 8/25/20

Contacts: Lily Goldberg.397 and Willie Young.56

Budgeted for in the Past? Yes, several years ago

Description: Engaging with hundreds of members of the off-campus student community. Making our off-campus students feel safe in their own homes and by providing safety alarms to this student population we will be able to do that. The most difficult part of this project will no doubt be the marketing of it. USG will take care of the marketing and try to put it on any platform we can.

Cost Breakdown:

Smoke Detectors - \$5,000

Total Budget: \$5,000

Funding Source: Student Activity Fee (SAF)

Line #28: Wellness App Promotion

Type of Proposal: Project

Date of Event: 9/2/2020

Contacts: Lily Goldberg.397

Budgeted for in the Past? No

Description: To hand out Buckeye donuts on the oval to get students to download the Wellness App. Many people outside of USG do not know about the Wellness App, and this is to draw attention to it. It would almost look like a challenge; for instance, if you download the Wellness App, you'll receive a Buckeye Donut in return. The audience for this event would be students of all ages, especially those who want to see a Wellness App, but don't know it exists.

Cost Breakdown:

Donuts - \$185 (120 donuts)

Total Budget: \$185

Funding Source: Student Activity Fee (SAF)

Line #29: Internal Wellness Events

Type of Proposal: Project

Date of Project: TBD

Contacts: Lily Goldberg.397, Megan Goebel.76, and Sophie Ruttenberg.7

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: To bring some wellness events to USG students. To preface, these are going to be activities for our group to relax, these are not by any means a fix to mental health. Bringing in adult coloring books to the USG office for members to utilize as they wish. USG-wide adulting coloring book competition and give away a wellness related prize. To promote wellness and self-care, the usage of the USG office, which will hopefully bring new people in, and of course some friendly competition.

Cost Breakdown:

Coloring Books - \$100

Wellness Prizes - \$75

Total Budget: \$175

Funding Source: Coke Endowment Fund (COKE)

Line #30: Miscellaneous Funds

Contact: Lily Goldberg.397

Budgeted for in the Past? Yes, in Q4 of 2019-2020

Description: Miscellaneous funds to cover any unforeseen expenses that occur during the quarter.

Total Budgeted: \$300

Funding Source: Coke Endowment Fund (COKE)

Internal Operations

Line #31: Recruitment Information Sessions

Type of Proposal: Event

Date of Event: TBD

Contacts: Jillian Finkel.28 and Joey Ricchezza.1

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: Recruitment Info Sessions are held as an opportunity for prospective members to meet leaders within USG, find out more about the application process, and discover the type of work one would do in USG. It is one of the best opportunities for prospective members and members to engage one on one. This year, the goal is to have three to four info sessions that will each have probably 20 or more prospective students at each.

Cost Breakdown:

University Catering - \$400 (Drinks and light snacks)

Room Reservations - \$500

Total Budget: \$900

Funding Source: Student Activity Fee (SAF)

Line #32: Promotional Merchandise

Type of Proposal: Items for USG

Contacts: Sophie Ruttenberg.7

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: Insulated Travel Mugs, Sticky Notes, Stickers, and Reusable Grocery Bags to help promote USG to prospective members (to be handed out at the start of the year).

Cost Breakdown:

Sticky Notes - \$1,650 (3,000 USG sticky note pads)

Stickers - \$300 (3,000 USG stickers)

Reusable Grocery Bags - \$2,150 (1,000 reusable grocery bags)

Mugs - \$3,000 (1,000 USG mugs)

Total Budget: \$7,100

Funding Source: Coke Endowment Fund (COKE)

Line #33: USG Member Retreat at Camp Mary Orton

Type of Proposal: Event

Date of Event: TBD

Contacts: Sophie Ruttenberg.7

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: Every year, all returning USG members and new members are invited to Camp Mary Orton for a day-long retreat. This retreat serves as a super fun way for all new members throughout USG to not only get to know their committees but get to know the entire general membership body.

Cost Breakdown:

Venue - \$1,287.50 (Camp Mary Orton)

Busing to Venue - \$1,000

Catering - \$1,870 (Hot bar catering from Qdoba)

Total Budget: \$4,157.50

Funding Source: Coke Endowment Fund (COKE)

Line #34: USG Families Information Sessions

Type of Proposal: Event

Date of Event: TBD

Contacts: Josephine Harders.4

Budgeted for in the Past? No

Description: In order to better set up a structured and engaging families program,

individuals will have an opportunity to attend one of two info sessions that allow them to learn more about being in a USG family as well as meet prospective parents/kids. There will be 2 sessions

Cost Breakdown: (For 2 sessions)

Catering - \$220

Total Budget: \$220 (\$110 for each session)

Funding Source: Coke Endowment Fund (COKE)

Line #35: USG Mentorship Program Information Sessions

Type of Proposal: Event

Date of Event: TBD

Contacts: Elyse Schemenauer.4

Budgeted for in the Past? No

Description: This year the Internal Operations Committee will be making a greater effort to kickstart a USG mentorship program. These two info sessions will help prospective members better understand what the program is all about.

Cost Breakdown: (For 2 sessions)

Catering - \$250

Total Budget: \$250 (\$125 for each session)

Funding Source: Coke Endowment Fund (COKE)

Line #36: USG Interns Information Session

Type of Proposal: Event

Date of Event: TBD

Contacts: Peyton Batiato.1, Kate Dunne.52, and Ryan Raulynaitis.2

Budgeted for in the Past? No

Description: This event will be an opportunity for prospective of the intern program to come learn more about what it means to be a USG intern.

Cost Breakdown:

Catering - \$110

Total Budget: \$110

Funding Source: Coke Endowment Fund (COKE)

Line #37: USG Interns Kick Off Event

Type of Proposal: Event

Date of Event: TBD

Contacts: Peyton Batiato.1, Kate Dunne.52, and Ryan Raulynaitis.2

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: The annuals Interns kick-off event that involves snacks, pizza, and a panel of past interns participants.

Cost Breakdown:

Catering - \$100 (Pizza and light snacks)

Total Budget: \$100

Funding Source: Coke Endowment Fund (COKE)

Line #38: USG Interns Snacks for Meetings

Type of Proposal: Items for USG

Contacts: Peyton Batiato.1, Kate Dunne.52, and Ryan Raulynaitis.2

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: Snacks for each interns session.

Cost Breakdown:

Snacks - \$200

Total Budget: \$200
Funding Source: Coke Endowment Fund (COKE)

Line #39: USG Leadership Development Projects

Type of Proposal: Project

Date of Project: 8/31/20

Contacts: Sophie Ruttenberg.7

Budgeted for in the Past? No

Description: Throughout this quarter interns, families, and mentors will have various opportunities to engage in specialized leadership development projects specific to their involvement groups.

Cost Breakdown:

Activity Supplies - \$200 (Art supplies, building supplies, etc.)

Total Budget: \$200

Funding Source: Coke Endowment Fund (COKE)

Line #40: REACH Training

Type of Proposal: Event

Date of Event: TBD

Contacts: Sophie Ruttenberg.7

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: This year every USG member must be REACH Certified. REACH is the name of the OSU suicide prevention gatekeeper training program designed to help the OSU community prevent suicide by teaching faculty, staff and students how to: Recognize warning signs, Engage with empathy, Ask directly about suicide, Communicate hope and Help suicidal individuals to access care and treatment. This is for the room booking. Engaging in REACH Training, and the manner in which we do so, will be contingent on USG leadership engaging in thoughtful dialogue around how to ensure that training this year is beneficial for membership and not overly triggering in a negative way.

Cost Breakdown:

Room Reservation - \$400

Total Budget: \$400

Funding Source: Coke Endowment Fund (COKE)

Line #41: Diversity Training

Type of Proposal: Event

Date of Event: TBD

Contacts: Sophie Ruttenberg.7

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: This year all members will be responsible for participating in some level of diversity/bias training. Throughout the summer leadership will be critically thinking about what this looks like, and how to enact a training that instills values, practices

and mentalities far beyond the immediate session. This year we will utilize our training to create shifts in our membership's mindset, and therefore changes in action.

Cost Breakdown:

Room Reservation - \$400

Engagement Materials - \$50

Total Budget: \$450

Funding Source: Coke Endowment Fund (COKE)

Line #42: New Member Education Sessions

Type of Proposal: Event

Date of Event: TBD

Contacts: Sophie Ruttenberg.7

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: Every Year USG holds three sessions for all new members to attend and engage in. At these sessions, members learn more about the organization, how to further their involvement, what the leadership structure looks like, and the types of interactions USG members have with the student body and administrators etc.

Cost Breakdown:

Room Reservation - \$400

Total Budget: \$400

Funding Source: Coke Endowment Fund (COKE)

Line #43: Miscellaneous Funds

Contact: Sophie Ruttenberg.7

Budgeted for in the Past? Yes, in Q4 of 2019-2020

Description: Miscellaneous funds to cover any unforeseen expenses that occur during the quarter.

Total Budgeted: \$300

Funding Source: Coke Endowment Fund (COKE)

Senior Staff

Line #44: Plaque Updates

Type of Proposal: Items for USG

Contacts: Liz Webb.761

Budgeted for in the Past? Yes, Q4 of 2019-2020

Description: Various Plaques around USG Office need to be updated with award recipients over the past year. Last year, this was not done, so cost is expected to be double what it has been in past years.

Cost Breakdown:

Plaque Updates - \$150

Total Budget: \$150

Funding Source: Coke Endowment Fund (COKE)

Line #45: Business Cards

Type of Proposal: Items for USG

Contacts: Liz Webb.761

Budgeted for in the Past? Yes, Q4 of 2019-2020

Description: Used to help CLT members engage with students at tabling events and engage with faculty/admin at meetings and events.

Cost Breakdown:

Business Cards - \$874.50 (33 sets for \$26.50 each)

Total Budget: \$874.50
Funding Source: Coke Endowment Fund (COKE)

Line #46: Name Tags
Type of Proposal: Items for USG
Contacts: Liz Webb.761
Budgeted for in the Past? Yes, Q4 of 2019-2020
Description: 75 Name tags (for 33 CLT members and 42 GA members, minus GA leadership) for members to wear while conducting outreach at tabling events, committee events, and constituency events
Cost Breakdown:
Name Tags - \$750 (75 name tags at \$10 each)
Total Budget: \$750
Funding Source: Coke Endowment Fund (COKE)

Line #47: Collaborative Leadership Team Apparel
Type of Proposal: Items for USG
Contacts: Liz Webb.761
Budgeted for in the Past? Yes, Q4 of 2019-2020
Description: Collaborative Leadership Team will be ordering USG apparel such as polos and a jacket to have for the coming year to wear to campus events, help identify CLT members, and put our pride for the work we do in USG on display. (Estimate from last year used, true value will likely be lower).
Cost Breakdown:
Polo Shirts - \$868 (31 shirts at \$28 each)
Jackets - \$1,056 (33 jackets at \$32 each)
Backup funds - \$576 (Taxes and shipping)
Total Budget: \$2,500
Funding Source: Coke Endowment Fund (COKE)

Line #48: Collaborative Leadership Team Leadership Development Outing Deposit
Type of Proposal: Items for USG
Contacts: Liz Webb.761
Budgeted for in the Past? Yes, Q4 of 2019-2020
Description: Senior Staff will host the Collaborative Leadership Team for a group retreat, bonding experiences, and leadership development at Hocking Hills in late August or early September (ideally on August 28-30 leaving Friday evening and returning Sunday morning). Amount requested includes cabin reservation, two days' worth of food and drink, and gas money for drivers. These prices are an estimate from last year, with the assumption that we will try to rent the same cabin if no better options present themselves.

Cost Breakdown:

Cabin Reservation - \$3,215.74

Food and Drinks - \$400

Gas Costs for Drivers - \$100

Total Budget: \$3,715.74**Funding Source:** Coke Endowment Fund (COKE)**Line #49:** Cabinet Meeting Rooms**Type of Proposal:** Items for USG**Contacts:** Liz Webb.761**Budgeted for in the Past?** Yes, Q1 of 2019-2020**Description:** Senior Staff budgets every quarter for Cabinet rooms that we pay the Union for. This amount may change slightly after we receive the Union invoice for the rooms.**Cost Breakdown:**

Room Reservations - \$3,000 (Ohio Union)

Total Budget: \$3,000**Funding Source:** Coke Endowment Fund (COKE)**Line #50:** Miscellaneous Funds**Contact:** Liz Webb.761**Budgeted for in the Past?** Yes, in Q4 of 2019-2020**Description:** Miscellaneous funds to cover any unforeseen expenses that occur during the quarter.**Total Budgeted:** \$2,000**Funding Source:** Coke Endowment Fund (COKE)**Shared Governance****Line #51:** Shared Governance Workshop**Type of Proposal:** Event**Date of Event:** TBD**Contacts:** Maddie Carson.363**Budgeted for in the Past?** No**Description:** Food for shared Gov workshop. This is where students who have been appointed to a shared gov committee to learn more about shared governance and get to know their vice chairs.**Cost Breakdown:**

Food - \$200 (Buckeye Donuts Catering)

Total Budget: \$200**Funding Source:** Coke Endowment Fund (COKE)

Line #52: Constituency Event

Type of Proposal: Event

Date of Event: TBD

Contacts: Maddie Carson.363

Budgeted for in the Past? No

Description: Shared Governance Constituency Event for outside of USG and new USG members to learn more about shared governance and talk about issues going on at the university.

Cost Breakdown:

Food - \$200 (Buckeye Donuts Catering)

Total Budget: \$200

Funding Source: Student Activity Fee (SAF)

Strategic Communications

Line #53: USG Website Redesign

Type of Proposal: Project

Contacts: Richard Giang.19

Budgeted for in the Past? Yes, Q3 of 2019-2020

Description: The website redesign is long overdue. This will benefit us both internally with website upkeep (General Assembly, Recruitment, etc.) as well as externally with contact with the undergraduate student population. We will be working with Student Life IT to redesign the website within the first few months of school.

Cost Breakdown:

Student Life IT Fee - \$2,000

Total Budget: \$2,000

Funding Source: Coke Endowment Fund (COKE)

Line #54: Canva Pro

Type of Proposal: Item for USG

Contacts: Richard Giang.19

Budgeted for in the Past? No

Description: Due to the COVID-19 pandemic, we will be cancelling the Adobe Creative Cloud subscription due to the need to be in the office for use (accounts are tied to the computers in the USG office). In order to avoid any unnecessary potential contact with the virus, we will be using the cloud-based Canva Pro software where we can work on it anywhere remotely from our own devices. This subscription is essential for the Strategic Communications team in order to process graphics requests and social media posts.

Cost Breakdown:

Subscription Cost - \$120 (1-year subscription)

Total Budget: \$120

Funding Source: Coke Endowment Fund (COKE)

Line #55: Miscellaneous Funds

Contact: Richard Giang.19

Budgeted for in the Past? Yes, in Q4 of 2019-2020

Description: Miscellaneous funds to cover any unforeseen expenses that occur during the quarter.

Total Budgeted: \$250

Funding Source: Coke Endowment Fund (COKE)

Student Affairs

Line #56: Clean Up Columbus

Type of Proposal: Event

Date of Event: TBD

Contacts: Caroline Caputo.58 and Peighton Taylor.3318

Budgeted for in the Past? Yes, Q3 of 2019-2020

Description: Clean Up Columbus allocates up to 35 student organizations \$75 once a month and an unlimited number for service hours if they participate in the event. The event involves cleaning up the OSU off campus area of Columbus starting in September. Student organizations are given a light breakfast and refreshments to incentivize and motivate their participation. To market the event, promo items are handed out (typically buttons) and flyers. It is a great opportunity for USG to connect and collaborate with student organizations at OSU.

Cost Breakdown:

Allocations - \$2625 (\$75 for 35 student orgs)

Catering - \$356 (Donuts, coffee, and juice for tabling)

Marketing - \$500 (500 color fliers for \$200 and 200 1.5in buttons for \$300)

Backup Funds - \$200 (To cover unforeseen expenses)

Total Budget: \$3,681

Funding Source: Student Activity Fee (SAF)

Line #57: Block Out Hunger Tabling

Type of Proposal: Event

Date of Event: 8/31/20

Contacts: Caroline Caputo.58, Peighton Taylor.3318, and Tristan Monteith.14

Budgeted for in the Past? Yes, Q4 of 2019-2020

Description: An ongoing event that gives awareness to Ohio State's student body of the resources for students experiencing food insecurity and what student's with meal plans can do support these students and their situations. Student Affairs print flyers explaining the program and how students can use their meal plans to donate through GrubHub. Student Affairs has specific tabling events for this throughout the semester and provides some sort of light catering for students.

Cost Breakdown:

Marketing - \$250 (1000 1/2 sheet flyers)

Catering - \$100 (5 dozen donuts at \$20 per dozen)

Room Reservation - \$25 (Ohio Union Credenza)

Total Budget: \$475

Funding Source: Student Activity Fee (SAF)

Line #58: Renters Guide

Type of Proposal: Project

Date of Project: 9/15/20

Contacts: Caroline Caputo.58 and Ian Logan.439

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: An ongoing event that highlights resources for off-campus students or students looking to live off campus resources and more information in doing so. USG works with OCCSS and CSSL to send the Renter Guide survey to students currently living off campus and their participation is incentivized with prizes. Student Affairs decided to make the Renters Guide digital to conserve paper. However, there will be small flyers printed with QR codes that will take students to the Renter's Guide online for simple and efficient accessibility.

Cost Breakdown:

Flyers - \$500

Prizes - \$320 (AirPods Pro for \$250, 2 Standard Mouth Hydroflasks for \$70)

Backup Funds - \$100 (For unforeseen expenses)

Total Budget: \$920

Funding Source: Student Activity Fee (SAF)

Line #59: Yellow Bird Produce Box Drop-Off Locations

Type of Proposal: Event

Date of Event: 8/24/20

Contacts: Caroline Caputo.58, Tristan Monteith14, and Jacob Keneally.10

Budgeted for in the Past? No

Description: Yellow Bird Food Shed is a farm based out of Columbus, Ohio that provides produce boxes to its local community. Yellow Bird has been given permission to have a drop off location for the boxes at Ohio State so students can pick up their organic and local produce without leaving campus for a reasonable price. Student Affairs will be marketing this event throughout the semester with flyers and hold weekly pick up times in the Union Ohio Credenza Tables. This event will expand, as the goal is to make local produce available for all students.

Cost Breakdown:

Table Reservation - \$150 (Ohio Union Credenza \$25 per week for 6 weeks)

Flyers - \$300

Backup Funds - \$100 (For any unforeseen expenses)

Total Budget: \$550

Funding Source: Student Activity Fee (SAF)

Line #60: Resource Fair Marketing

Type of Proposal: Event

Date of Event: 10/2/20

Contacts: Caroline Caputo.58, Stephanie Scheuren.3, and Ian Logan.439

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: An event where OSU resources (ex. Student Legal Services, Counseling and Consultation Services, Student Wellness Center, etc.) will set up tables on the South Oval and present to students about the services they can provide to students. There will be food, Brutus, and raffle prizes to help incentive students to come to the event and learn about the different resources around campus.

Cost Breakdown:

Flyers - \$400

Total Budget: \$400

Funding Source: Student Activity Fee (SAF)

Line #61: Farmers Market

Type of Proposal: Event

Date of Event: 10/16/20

Contacts: Liz Lima.60, Karly Britt.100, Jacob Keneally.10, and Caroline Caputo.58

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: An event that Sustainability and Student Affairs put on for the first time last year and are planning on doing it annually in the future. Local businesses, such as farms and coffee companies, are invited to bring their products to Ohio State's students.

Cost Breakdown:

Flyers - \$300

Total Budget: \$300

Funding Source: Student Activity Fee (SAF)

Line #62: Miscellaneous Funds

Contact: Caroline Caputo.58

Budgeted for in the Past? Yes, in Q4 of 2019-2020

Description: Miscellaneous funds to cover any unforeseen expenses that occur during the quarter.

Total Budgeted: \$500

Funding Source: Coke Endowment Fund (COKE)

Sustainability

Line #63: Off-Campus Curbside Composting

Type of Proposal: Project

Date of Project: 9/12/20

Contacts: Sydni Porter.1001 and Jack Vogele.3

Budgeted for in the Past? Yes, Q4 of 2019-2020

Description: This program establishes a contract relationship between USG and Compost Exchange of Columbus, giving students the chance to receive curbside composting for the semester for free. The project should cover 100 homes.

Cost Breakdown:

Service Fees - \$5,000

Incidental Costs - \$500 (To cover lost, stole, or damaged buckets)

Total Budget: \$5,500

Funding Source: Student Activity Fee (SAF)

Line #64: Block Recycling

Type of Proposal: Project

Date of Project: 9/5/20

Contacts: Kathleen Fink.262

Budgeted for in the Past? Yes, Q1 of 2019-2020

Description: The goal is to incentivize Greek organizations to separate cans at their block so that we can recycle them later. Garbage bags and bins are needed to encourage recycling.

Cost Breakdown:

Garbage Bags / Garbage Bins - \$100 (Gloves may be needed too)

Total Budget: \$100

Funding Source: Student Activity Fee (SAF)

Line #65: Miscellaneous Funds

Contact: Liz Lima.60

Budgeted for in the Past? Yes, in Q4 of 2019-2020

Description: Miscellaneous funds to cover any unforeseen expenses that occur during the quarter.

Total Budgeted: \$300

Funding Source: Coke Endowment Fund (COKE)